

# Policies and Procedures for the Early Years Foundation Stage Information for Parents and Carers



Policies and procedures are essential to help us provide good quality provision that is compliant with the Statutory Framework for the Early Years Foundation Stage (EYFS). We endeavour to take all the necessary steps to keep the children safe and well and aim to include all staff and parents in adopting, implementing and reviewing our policies so that all adults involved can influence the way the EYFS is run at Amblecote.

There are ten overarching Safeguarding and Welfare Requirements within the EYFS as follows:

## **1. Safeguarding and Child Protection**

Staff are alert to any issues for concern in the child's life at home or elsewhere. At Amblecote we have and implement policies, and procedures, to safeguard children. These are in line with the guidance and procedures of the Dudley Safeguarding Children's Board (DSCB). The safeguarding policy and procedures include looked after children, uncollected child, missing child and cover the use of mobile phones and cameras in the setting.

Mrs Perigo (Pre-school) and Mrs Mason (school) are the Designated Safeguarding Lead to take lead responsibility for safeguarding children. We run Amblecote Primary schools Safeguarding and Child Protection Policy alongside Pre-schools policy.

## **2. Suitable People**

Policies are in place to ensure that people looking after children are suitable to fulfil the requirements of their roles.

## **3. Staff qualifications, Training, Support and Skills**

The daily experience of children in the EYFS and the high quality of provision is dependent on all staff having the appropriate training, qualifications, skills, knowledge and a clear understanding of their roles and responsibilities.

## **4. Key Person**

Each child is assigned a Key Person (Pre-school) and a class teacher (Reception class). Their role is to help ensure that every child's care is tailored to meet their individual needs, to help the child become familiar with the setting, offer a settled relationship for the child and build a relationship with their parents.

## **5. Staff: Child Ratios**

Staffing ratios meet the needs of children and ensure safety.

## **6. Health (also covering Medicines, Food and Drink and Accident or Injury)**

At Amblecote we promote the good health of children attending the EYFS. Procedures are in place for responding to children who are ill or infectious and the necessary steps are taken to prevent the spread of infection and appropriate action taken if children are ill.

We follow Amblecote Primary Schools Asthma Policy

## **7. Managing Behaviour**

We have and implement a Behaviour Management Policy, and procedures.

## **8. Safety and Suitability of Premises, Environment and Equipment (also covering Safety, Premises, Risk Assessment and Outings)**

We aim to ensure that our premises, including outdoor spaces, are fit for purpose. We have and implement a health and safety policy, and procedures, which cover identifying, reporting and dealing with accidents, hazards and faulty equipment.

## **9. Equal Opportunities**

We have and implement a policy, and procedures, to promote equality of opportunity for children in our care, including support for children with special educational needs or disabilities. Within this is our Promoting British Values and Beliefs Policy.

## **10. Information and Records (also covering Information About the Child, Information for Parents and Carers and Complaints)**

We maintain records and obtain and share information (with parents and carers and other professionals working with the child) to ensure the safe and efficient management of the setting and to help ensure the needs of all children are met.

Pre-school and Reception classes policies are available to view on the school website.

Staff and parents are involved in reviewing policies.