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'At Amblecote we achieve because in our pupils we believe.'

Dear Parent/Carer,

30 Hours Funding Parent/Carer Agreement

The free 30-hour entitlement is available to children if:

- A parent or both parents are working the equivalent of 16 hours per week at least at the national minimum or living wage
- A parent or parents earn less than £100,000 per year **each**, for dual parent households
- The entitlement extends to those who are self-employed
- One or both parents are temporarily away from work on maternity, paternity, parental or adoption leave
- One or both parents are temporarily away from work and in receipt of Statutory Sick Pay
- One parent is in receipt of benefits relating to caring responsibilities or their own disability
- One parent is employed and one parent is disabled or is incapacitated and receiving specific benefits

Amblecote Pre-school kindly request that a correct code to be validated when accepting this place

Parent means a person with parental responsibility for the child or care of the child in cases where the parent has remarried or is living with a partner, the step-parent or partner must also meet the earnings threshold.

The current entitlement of 15 hours will remain for all parents who are not eligible for 30 hours (570 hours per year over 38 weeks during term time).

No funding will be issued for any child unless evidence in the form of the child's birth certificate has been seen. If your child is not in session payment must still be made.

Application process and 'grace period'

- Parents can apply for the 30 hour entitlement through the parent portal on www.childcarechoices.gov.uk. If you apply using Childcare Choices, you will be given a temporary code and can use this to check with your Local Authority that you are eligible. Then you will be given a permanent code when you are required to confirm your code.
- To continue accessing the 30 hours, parents will need to verify their eligibility at least every three months via the HMRC parent portal (if the date requirement lapses from the initial code given, you may be asked to reapply for a new code)
- Parents who become unemployed will be permitted a 'grace period' whereby their child will still have access to 30 hours entitlement up to six weeks after they have changed circumstances to allow the parent time to find new employment. If the parent is not successful they will revert back to the standard 15 hours' entitlement but Amblecote Pre-school will charge for hours taken that the child is not entitled to.

This is our offer and this is what we expect parents to adhere to.

The 30 hours will run daily Monday to Friday from 8.45-2.45 (these times add up to 30 hours) we expect 30 hour children to stay until 3.30pm at a cost of £3.50 per day (**£17.50 per week**) due to the remainder of the school day not being funded by the 30 hours. Parents can choose to collect at 3.15pm when main school finishes but the **£3.50 daily charge** will still apply and we expect all children to be collected by 3.30pm.

We will expect children to bring a packed **healthy** lunch from home in a suitable lunch box/bag, no glass bottles please. Children will already bring in water so a carton of drink can be brought from home for lunch, please place an ice block to keep the lunch cool. No nut products please, in accordance with our Nut Free Policy.

Children will be overseen at lunchtime in the Pre-school room by a member of the Pre-school staff and given time for a physical activity or some quiet time if needed; they will then continue activities during the afternoon session.

Please return this signed agreement with your child's Date of Birth, the 11-digit code, parent name, and parent NI number so that it can be validated in order for your 30 hour offer to be in place for September 2021.

Please Note:

You will have to re-apply in 3 months' time but due to organising this initiative we would like to ensure all children are eligible. If you are not eligible or no longer require the 30-hour place, please inform a member of the Pre-school Team as soon as possible.

Parent Agreement:

I have read and understand the Amblecote Pre-school 30 hours Funding Offer (as above)

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This is my 11-digit code:

(You may need to reapply for the most up to date code following this letter and send it to us ASAP)

Parent Full Name:

Parent National Insurance Number:

Child's Date of Birth:

Parents/Carers signature:

Date: