



Head Teacher: Mrs K Taylor  
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Wednesday 23<sup>rd</sup> January 2019

Dear Parents/Carers,

As snow is forecast over the next few days, we thought it would be a good idea to plan ahead...just in case!

School closures are extremely rare and it is obviously our aim to keep school open but as I am sure you can understand we have to balance the risks arising against disruption to pupils' learning.

**In the event of heavy snowfall during the school day;** we may suggest that parents collect children early from school from the main entrance. If this is the case, a **group call message** will be sent out and a notice will be displayed on our web site. ***Please ensure that school has an up to date mobile telephone number for this reason and obviously in case of emergencies.***

**In the event of heavy snowfall overnight;** updated information will be provided on our school website and our Facebook page. A group call message will be sent to update parents/carers. In addition, Local radio stations, listed below will also be broadcasting snowline information.

Black Country Radio (formerly The Bridge Radio)

Heart FM

Please avoid calling the school office during these times, as this blocks our telephone lines with such a high volume of calls as I am sure you can understand.

Thank you for your support in advance

Kind regards,

Mrs K Taylor  
Head Teacher